

# Bylaw 15155

## Edmonton Homeless Commission

### Recommendation:

1. That *A Place to Call Home*, Edmonton's 10 Year Plan to End Homelessness, be endorsed.
2. That the individuals named in Attachment 2 of the February 2, 2009, Office of the Mayor report 2009MO0001, be appointed to the Edmonton Homeless Commission for terms ending December 31, 2010.
3. That the Edmonton Homeless Commission provide a report to Council prior to July 31, 2010, with a long-term governance model for the Edmonton Homeless Commission.

### Purpose

The purpose of this Bylaw is to establish the Edmonton Homeless Commission.

### Readings

Bylaw 15155 is ready for three readings.

This Bylaw is authorized under the *Municipal Government Act*. A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving third reading, Council must unanimously agree "That Bylaw 15155 be considered for third reading."

### Position of Administration

Administration supports this Bylaw.

### Report Summary

This report provides for the establishment of the Edmonton Homeless Commission in order to implement the strategies outlined in *A Place to Call Home*, Edmonton's 10 Year Plan to End Homelessness.

### Report

- On January 29, 2009, the document, *A Place to Call Home* Edmonton's 10 Year Plan to End Homelessness, was released.
- The Homelessness Plan includes the establishment of a Homeless Commission to oversee the implementation of the Plan.
- The Edmonton Homeless Commission, in addition to moving forward with the Plan, will develop a long-term governance model for the Edmonton Homeless Commission and report back to City Council within 18 months.
- In order to provide for continuity and maintain the momentum of addressing this issue, it is recommended that the initial board be the same individuals that worked to develop the Plan. The members of the original task force who have agreed to let their name stand for appointment are outlined in Attachment 2.

### Legal Implications

The Edmonton Homeless Commission is being established as a committee of Council, and as such must be established by bylaw.

### **Justification of Recommendation**

1. The 10 Year Plan is fashioned after the National Alliance to End Homelessness “Ten Essentials for Ending Homelessness in Your Community”. It follows a proven model that has borne significant results in other cities. While this is a community-based Plan, Council’s endorsement of the Plan will signify jurisdictional leadership and ownership.
2. A Homeless Commission will champion the implementation of the Plan and will report at least annually to Council, other orders of government and the community on the progress achieved in implementing the Plan. By drawing on the knowledge and commitment of the existing members of the Edmonton Committee to End Homelessness, the work to start implementing the Plan can immediately commence.
3. Beginning immediately to implement the Plan is seen as being a key factor to the success of the endeavour to end homelessness. In order to ensure the sustainability of the implementation of the Plan, the Edmonton Homeless Commission will develop a long-term governance model for the Commission.

### **Attachments**

1. [Bylaw 15155](#)
2. Edmonton Homeless Commission – Appointments

### **Background Information Available on Request**

1. *A Place to Call Home* Edmonton’s 10 Year Plan to End Homelessness

**Edmonton Homeless Commission - Appointments**

Anne Smith – Chair  
Hal Dancilla – Vice Chair  
Eric Newell  
Bruce Bentley  
Karen MacKenzie  
Dr. Gerry Predy  
Bruce Saville  
Hope Hunter  
Archbishop Smith  
Bob Westbury  
Elexis Schloss  
Don Wheaton, Jr.  
Linda Hughes

**THE CITY OF EDMONTON**

**BYLAW 15155**

**EDMONTON HOMELESS COMMISSION BYLAW**

Whereas, pursuant to section 145 of the *Municipal Government Act*, Council may pass bylaws dealing with the establishment and functions of council committees:

Edmonton City Council enacts:

**PART I - PURPOSE, DEFINITIONS AND INTERPRETATION**

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|--------------------|---|--|
| <b>PURPOSE</b>     | 1 | The purpose of this bylaw is to establish the Edmonton Homeless Commission and to prescribe powers, duties, structure and procedures for this Commission.  |
| <b>DEFINITIONS</b> | 2 | In this bylaw, unless the context otherwise requires: <ul style="list-style-type: none"><li>(a) “<b>City</b>” means the Municipal Corporation of the City of Edmonton;</li><li>(b) “<b>City Manager</b>” means the Chief Administrative Officer of the City or that person’s delegate;</li><li>(c) “<b>Commission</b>” means the Edmonton Homeless Commission established under this bylaw;</li><li>(d) “<b>Council</b>” means the Municipal Council of the City of Edmonton;</li><li>(e) “<b>Homelessness Plan</b>” means the Plan endorsed by Council on February 4<sup>th</sup>, 2009, called <i>A Place to Call Home—Edmonton’s 10 Year Plan to End Homelessness</i>;</li><li>(f) “<b>Member</b>” means a person appointed to the Commission pursuant to this bylaw.</li></ul> |

<b>RULES FOR INTERPRETATION</b>	3	The marginal notes and headings in this bylaw are for reference purposes only.
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## **PART II - ESTABLISHMENT, FUNCTION AND DUTIES**

<b>ESTABLISHMENT</b>	4	The Edmonton Homeless Commission is hereby established as a Committee of Council.
<b>MANDATE</b>	5	The mandate of the Commission is to oversee implementation of the Homelessness Plan.
<b>DUTIES</b>	6	<p>Subject to the provisions of this bylaw and all other City, Provincial and Federal Laws, the Commission, in fulfilling its mandate will:</p> <ul style="list-style-type: none"> <li>(a) advocate on behalf of Council in support of the Homelessness Plan;</li> <li>(b) engage the services of and oversee a management agency to manage delivery of the Homelessness Plan;</li> <li>(c) retain the services of consultants to problem-solve and prioritize work on the Homelessness Plan;</li> <li>(d) benchmark progress on the Homelessness Plan and report to Council annually, and to the public periodically;</li> <li>(e) focus public attention and enlist public support for the Homelessness Plan;</li> <li>(f) influence key decision makers to support the Homelessness Plan with funding and policy;</li> <li>(g) engage the community in collaboration and a belief that solutions are possible;</li> <li>(h) evaluate and modify the Homelessness Plan to adapt to changing conditions, and to ensure continuous improvement;</li> <li>(i) ensure high-level research is conducted on issues and solutions to homelessness;</li> <li>(j) liaise with the Provincial Secretariat on Homelessness, other regional governments, and First Nations; and</li> <li>(k) ensure funding for homelessness in Edmonton is directed appropriately.</li> </ul>

**PART III - STRUCTURE AND PROCEDURES****COMPOSITION**

- 7 (1) The Commission will consist of up to seventeen (17) members, as follows:
- (a) one representative of the City Manager, appointed by the City Manager;
  - (b) one representative of the Province of Alberta, appointed by the Minister of Housing and Urban Affairs; and
  - (c) up to fifteen (15) individuals appointed by Council, who will represent a broad spectrum of the community.
- (2) Council will name a Chair and Vice Chair from the appointments under (1)(c).
- (3) In the absence of the Chair and Vice Chair at a meeting, the Commission will select a Presiding Officer for that meeting.
- (4) Members under (1)(c) will be appointed in accordance with Council's procedures for a term of up to two ( 2 ) years;
- (5) A Member may resign at any time by notice in writing to the Chair, and the Commission may vote to continue with fewer Members.
- (6) The Commission in its entirety will serve as a selection committee for the recommendation of vacancies for the Members listed in section 7(1)(c).
- (7) The Commission's selection committee will review its membership status on an ongoing basis and will submit names for Council's consideration to fill any vacancies as the need arises.
- (8) Remuneration of Members may be provided at the discretion of Council.

**PROCEDURES**

- 8 (1) Subject to this bylaw, the Commission will follow the procedures prescribed by Bylaw 12300, the Procedures and Committees Bylaw.
- (2) At the first meeting of the Commission every calendar year, the Commission will establish a schedule for meetings to include at least three ( 3 ) meetings for the year.

- (3) Special meetings may be called by the Chair on three ( 3 ) days written notice to all members.
- (4) Quorum for the Commission is a majority of the existing appointed members of the Commission.

**SUBCOMMITTEES**

- 9 (1) The Commission may establish sub-committees, as required.
- (2) The Commission may appoint persons from outside the Commission to a sub-committee.
- (3) Sub-Committees shall:
  - (a) be chaired by Commission members, and
  - (b) report back to the Commission for consideration of findings.
- (4) The Commission or a sub-committee will consult with the public through the provision of a formal hearing and submission process.

**PART IV - FINANCE AND ADMINISTRATION**

- BUDGET** 10 The Commission must submit a request for a total budget in accordance with City budget procedures.
- CONTRACTS** 11 Agreements signed by the Commission must be within the value of the approved budget, and a copy must be forwarded to the City Manager.
- RESOURCES** 12 Technical, planning, and administrative resources to the Commission and its sub-committees, as determined by the City Manager in consultation with the Commission, will be provided by the City Manager.
- COMMISSION REPORTING** 13 The Commission will report to Council through Executive Committee at least annually.

**PART V - GENERAL**

**BYLAW REVIEW**      14      The Commission must review the provisions of this bylaw, including the mandate and composition, and report back to Council through Executive Committee by July 31, 2010.

Read a first time

Read a second time

Read a third time

SIGNED AND PASSED

THE CITY OF EDMONTON

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MAYOR

\_\_\_\_\_  
CITY CLERK